

(Courtesy translation)

PRM charges for Fiumicino and Ciampino: proposal of charges update for 2021 and meeting with users of Fiumicino and Ciampino airports in the framework of annual consultations

The Ministerial Decree 107/T of July 24, 2007 designated ENAC as the body responsible for the application of the Regulation of the European Parliament and Council of 5 July 2006, n. 1107, concerning the rights of persons with disabilities or persons with reduced mobility in air transport.

Pursuant to article 14,2 of the Regulation and as confirmed in the model of airport charges regulation issued by the Transport Regulation Authority ("ART") (see 1.4.c), ENAC is the competent body for the definition and periodic monitoring of the PRM charges applied at national airports.

Within the scope of its powers, on August 9, 2018 ENAC published guidelines aimed at defining the methods for determining and approving the annual charges for the PRM service (you can link to: <https://www.enac.gov.it/news/linee-guida-modalita-per-la-definizione-del-corrispettivo-prm>).

For this year's users' consultation, ADR has decided to unify the timelines of the procedures for updating the PRM fees and the fees for the other regulated services, while at the same time guaranteeing for the PRM what ENAC foresees under 6.2.2 (Hearing of Users) of the aforementioned guidelines.

In order to ensure a significant participation of users, by August 14 ADR will publish the relevant documentation on its institutional website (also available in English).

For users' consultation on the proposed update of the PRM charges for 2021 (01.03.2021 - 28.02.2022) ADR has defined the following path:

- By August 14: start of consultation with publication of information material
- October 5: maximum deadline for the receipt of a first set of user comments on the information elements submitted for consultation;
- October 13: public hearing with users, voting on the tariff proposal, closing of the consultation.

Proxies signed by the legal representative of the company as disciplined by ENAC under point 6.2.2 of the PRM guidelines must reach the following email address: infoutenti@adr.it by 9:00 am on October 13th.

In the event of an agreement between the airport manager and users regarding the level of the proposed charges, the minutes of the meeting underwritten by the parties will be sent to participating users, the Users Committee(s), ART, the Carrier Associations and ENAC.

ENAC will notify IATA for their updating of the ticketing systems at sales agencies with at least 60 days' notice of the effective date of charges update. At the same time, ENAC and the airport manager will publish the new charges on their respective websites.

The public hearing scheduled for October 13th will be held from 2.30 pm at the Garden Inn hotel, Via Vittorio Bragadin 2, 00054 Fiumicino, jointly for the users of Fiumicino and Ciampino. Audience will have the opportunity to access via webcast (information will be provided upon registration, please see below).

In order to simplify the voting procedure, the Committees and Associations which are the addressees of this letter are kindly invited to send to the e-mail address infoutenti@adr.it, by 9.00 am on October 6 the name of their representative (and/or associate) who will participate in the meeting, endowed with appropriate voting powers, indicating whether he/she will attend in person or via webcast.

During the meeting, ADR will provide full information on the main issues relating to the PRM service and the construction of the charges update. That shall include:

- ✓ Financial statements by airport (FCO and CIA) – reconciled with the financial statements of ADR Assistance Srl (a 100% subsidiary of ADR SpA that carries out the PRM service) – which will represent actuals, forecasts for the current year of:
 - service units
 - revenues
 - net invested capital associated with the service
 - allowed operating and capital costs
- ✓ Proposal of charges update to be applied in 2021 (from March 1), with evidence of adjustment related to previous years (as required by the ENAC guidelines);
- ✓ Information on the level of service and quality standards, pursuant to Annex 1 of ENAC GEN 02 A circular, as well as, in particular, on quality indicators and targeted improvements foreseen for PRM in the Quality Plan approved by ENAC;
- ✓ Information on the workforce, number of employees (FTE) dedicated to the PRM service and the related cost;
- ✓ List of the main infrastructures and equipment used to perform the service;
- ✓ Indication of volumes and types of annual assistance, according to the foreseen PRM classification.

Finally, ADR has appointed Mr. Fabio Soleri as the "Contact Person" of this consultation procedure for the activities mentioned above, e-mail address infoutenti@adr.it, tel. +39.06 6595.56945.

Best regards.